



To: Members of the Corporate  
Governance Committee

Date: 27 August 2013

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Dear Councillor

You are invited to attend a meeting of the **CORPORATE GOVERNANCE COMMITTEE** to be held at **9.00 am** on **WEDNESDAY, 4 SEPTEMBER 2013** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G. Williams  
Head of Legal and Democratic Services

## **AGENDA**

### **PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING**

#### **1 APOLOGIES**

#### **2 DECLARATION OF INTERESTS**

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

### **3 URGENT MATTERS**

Notice of items, which in the opinion of the Chair should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

### **4 MINUTES** (Pages 5 - 12)

To receive the minutes of the Corporate Governance Committee meeting held on 3 July 2013.

### **5 CORPORATE GOVERNANCE COMMITTEE SELF ASSESSMENT** (Pages 13 - 32)

To receive a presentation from the Head of Internal Audit (copy enclosed) on a self-assessment of the Corporate Governance Committee's knowledge, skills and experience to carry out its role effectively.

### **6 BUDGET UPDATE** (Pages 33 - 34)

To consider a report by the Head of Finance and Assets (copy enclosed) which provides an update of the latest position with regard to the process of setting the Council's budget for 2014/15.

### **7 TREASURY MANAGEMENT REVIEW/UPDATE 2012/13** (Pages 35 - 54)

To consider a report by the Head of Finance and Assets (copy enclosed) on the Council's investment and borrowing activity during 2012/13, and provides details of the Council's Treasury Management activities during 2013/14.

### **8 ANNUAL COMPLAINTS REPORT** (Pages 55 - 66)

To consider a report by the Head of Customers and Education (copy enclosed) which provided an overview of complaints, compliments and feedback received during the period 01.04.12 to 31.03.13.

### **9 PROPOSED CORPORATE SAFEGUARDING POLICY AND PANEL** (Pages 67 - 72)

To consider a report by the Corporate Director: Modernisation and Wellbeing (copy enclosed) on the adoption of a Corporate Safeguarding Policy and establishment of a joint member/officer Corporate Safeguarding Panel.

### **10 CORPORATE GOVERNANCE FRAMEWORK ACTION PLAN** (Pages 73 - 78)

To consider a report by the Head of Internal Audit (copy enclosed) on the new action plan resulting from the review of the Council's Governance Framework and the Annual Governance Statement (AGS) 2012/13.

**11 STRATEGIC HUMAN RESOURCES INTERNAL AUDIT REPORT** (Pages 79 - 90)

To consider a report by the Head of Internal Audit (copy enclosed) which provides an update on progress within Strategic Human Resources on the Action Plan included in the Internal Audit report from October, 2012.

**12 INTERNAL AUDIT PROGRESS REPORT** (Pages 91 - 132)

To consider a report by the Head of Internal Audit (copy enclosed) which provides an update on Internal Audit's latest progress in terms of its service delivery, assurance provision, reviews completed, performance and effectiveness in driving improvement.

**13 YSGOL CLAWDD OFFA INTERNAL AUDIT REPORT** (Pages 133 - 156)

To consider a report by the Head of Internal Audit (copy enclosed) which presented the recent Internal Audit report on Ysgol Clawdd Offa, Prestatyn.

**14 CORPORATE EQUALITY MEETING FEEDBACK**

To receive a verbal report on the Corporate Equality meeting.

**15 CORPORATE GOVERNANCE COMMITTEE WORK PROGRAMME** (Pages 157 - 160)

To consider the Committee's forward work programme (copy enclosed).

**MEMBERSHIP**

**Councillors**

Brian Blakeley  
Stuart Davies  
Peter Duffy

Martyn Holland  
Gwyneth Kensler  
Jason McLellan

**Lay Member**

Paul Whitham

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